

**PLEASE CLOSE MY ACCOUNT**

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Old Financial Institution Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip

**Account Number** \_\_\_\_\_

*Effective \_\_\_/\_\_\_/\_\_\_, please close the above listed account(s) and send a check, payable to the account holder listed below, for the remaining balance to:*

**Summit Credit Union**  
**Attn: Mail Teller**  
**PO Box 8046**  
**Madison WI 53708**

*Please reference my Summit Credit Union account number, \_\_\_\_\_ on the check.  
If you have any questions regarding this request, please call me at the phone number listed below.  
Thank you.*

\_\_\_\_\_  
Signature (Member)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

